Proposal for In-Person Fellowship Placement • Summer 2022

If conditions allow, PPSF will offer in-person fellowships in the summer of 2022. In the event that in-person summer placements are not approved by Yale University, prospective sites will be notified and asked to modify proposals to reflect remote work.

- Organization: Horizons at Foote School
- Organization’s street address: 50 Loomis Place, New Haven CT 06511
- Website: www.horizonsatfoote.org
- Name and title of person who will be the Fellow’s direct supervisor (the supervisor must be available to supervise Fellow on a daily basis): Kelonda Maull, Executive Director
- Phone number and e-mail address of proposed direct supervisor (please note: during the application process, we encourage prospective Fellows to contact organizations directly with any questions about organization placements or projects): 203-777-3464 ext. 213, kmaull@footeschool.org
- Placement dates (8-11 weeks between Tuesday, May 31 and Friday, August 12, 2022): June 13- Approximately August 12th
- Are placement dates flexible? If so, please describe: No
- Proposed work schedule (placements should be equivalent to full-time and not more than 37.5 hours/week):
  - Monday 7:45am-3:45pm
  - Tuesday 8am-3:30pm
  - Wednesday, 8am-3:00pm
  - Thursday 8am-3:00pm
  - Friday 7:45am-3:30pm

Placement Description

- Organization description (mission statement, population served. 150 words or less.):

  **MISSION STATEMENT**
  Horizons at Foote advances educational equity through a robust academic and enrichment program that builds on long-term partnerships with families and communities to provide a joyful, safe, and inspiring learning environment that empowers students from New Haven Public Schools to thrive in an ever-changing world.
DIVERSITY STATEMENT

Diversity, equity, belonging, and justice are central to our mission. Horizons at Foote engages in respectful partnerships with families to narrow education and opportunity gaps. Through our joint efforts, we nurture a sense of belonging in each member of our community. We embrace diversity in staffing, leadership, and governance so that students see themselves in the adults they interact with. Our curriculum honors the communities from which our students are drawn, and our social-emotional learning celebrates the similarities we share in our emotional responses to the world around us.

We began in the summer of 2015 with grades K-1-2 and have added a grade each summer. We offer a free, high-quality, six-week, full-day (8:00 am – 3:30 pm) summer program. Each classroom of 16 students has an experienced and trained headteacher and associate teacher and two interns, allowing a 4:1 student to teacher ratio, opportunities for small group and individual work, and continuous language development through reading, games, and activities. We make a 9-year commitment; students attend each summer after K – Grade 8, building continuity of experience, expectations, relationships, and skill development. Students attend enrichment activities daily that include swimming, art, music, sports, sewing, and more.

• Write a 1-2 sentence summary of the proposed work for a summer 2022 Fellow:
  Work with a Horizons at Foote head teacher in a classroom of 16 students during a six-week summer academic and enrichment program to help and lead small group activities, and work with
students on skill development and additional classroom needs. As Needed: Rotate/Float in classrooms, and support administrative tasks of the Executive Director.

- Write a more complete description of the specific project you propose and list the duties/outcomes expected of the Fellow. *(Suggested length: one to two pages.)* See attached.

- List specific skills/experience required for the project:
  - Some experience working with elementary/middle school children
  - A passion for learning and working with children
  - Strong interpersonal skills
  - Swimming skills a plus
  - Able to accept accountability and give critical feedback, and is inclusive to the school community
  - Shows humility and positivity

- Additional requirements (e.g. a car or weekend working hours). If a car is required, include information regarding parking arrangements and mileage reimbursement):

  Having a car is useful to ensure arriving on time, but not required. Also, attending the weekly staff meeting once a week until 4:30 pm is preferred.

- Briefly describe the work that Yale PPSF Fellows have done with your organization in the past and present. If you have not worked with Yale Fellows, describe any work that Yale students have done with your organization.

Since our first Yale Presidential Public Service Fellow in 1996, Fellows have worked intensively with a Head Teacher in a child-centered, activity-based classroom that engages students: planning lessons, developing curriculum according to interests, supervising small reading groups, working with individual students as needed. Before the training week for Horizons at Foote, the Fellow may have an opportunity to assist the Executive Director with planning for the start of the program.
Attachment One: Specific Project Needs

Horizons at Foote Intern - June 13 - August 12, 2022

Position Summary: Horizons at Foote is looking for a dedicated, flexible, and enthusiastic Intern who loves working with children, works well in collaboration with others and takes initiative. A strong commitment to the Horizons at Foote mission and an interest in being involved in our community during the six-week summer enrichment program is key as well as an interest in social justice.

General Description:
- Work with head teacher in a classroom of 16 students during a six-week summer enrichment program
- Develop and lead small group activities
- Help plan and present class lessons if applicable
- Work with individual students to support identified skill development
- Help prepare and gather materials for lessons and projects
- Assist monitoring students at recess and specials
- Attend field trips, participate daily in meals with students, swim with students, attend Family Night, faculty meetings and other duties as assigned
- Attend one week of orientation and set up prior to the start of the program

Dates of Program:
- Monday, June 13 – Friday, June 17 – Executive Director Support
- Monday, June 20 – Friday, June 24 – Horizons Orientation and classroom set-up
- Monday, June 27 – Friday, August 6 – Six-week program
- Monday, August 8 – Friday, August 12 – Cleanup and additional needs

Requirements:
- Some experience working with elementary/middle school children
- A passion for learning and working with children
- Strong interpersonal skills
- Swimming skills a plus
- Able to accept accountability and give critical feedback, and is inclusive to the school community
- Shows humility and positivity

Thank you for your interest in Horizons at Foote!