If conditions allow, PPSF will offer in-person fellowships in the summer of 2022. In the event that in-person summer placements are not approved by Yale University, prospective sites will be notified and asked to modify proposals to reflect remote work.

- Organization: Connecticut Center for Arts and Technology (ConnCAT)
- Organization’s street address: 4 Science Park New Haven CT. 06511
- Website: www.conncat.org
- Name and title of person who will be the Fellow’s direct supervisor (the supervisor must be available to supervise Fellow on a daily basis): Steve Driffin, Director of Youth Programs/Co-Director of Operations
- Phone number and e-mail address of proposed direct supervisor (please note: during the application process, we encourage prospective Fellows to contact organizations directly with any questions about organization placements or projects): Direct Supervisor: Steve Driffin 203-823-9823 ext. 120 sdriffin@conncat.org
- Placement dates (8-11 weeks between Tuesday, May 31 and Friday, August 12, 2022): Placement dates are tentatively June 6, 2022-August 15
- Are placement dates flexible? If so, please describe: Yes. Director is flexible with scheduling if there is no major conflict.
- Proposed work schedule (placements should be equivalent to full-time and not more than 37.5 hours/week): Tentative work schedule: Mon-Fri 9am-4:30p

Placement Description

- Organization description (mission statement, population served. 150 words or less.): ConnCAT’s mission is to inspire, motivate, and prepare youth and adults for educational and career advancement, through after-school arts, and job training programming. ConnCAT provides job-training programs intended to give unemployed and underemployed adults the skills needed to secure meaningful, well-paying jobs in the health sciences and culinary professions. ConnCAT provides adults with the academic support needed to succeed in the programs. Career preparation is linked with the hospitality industry and corporate partners who assist in the design of the training.
• Write a 1-2 sentence summary of the proposed work for a summer 2022 Fellow:
  The summer program promises a never a dull moment for the Yale Fellow. With hands
on experience, the Fellow will work in a fast-paced program coordinating summer
programming, scheduling and activities, and working with over 30+ youth, youth
workers and assisting instructors in different capacities.

• Write a more complete description of the specific project you propose and list the duties/outcomes
expected of the Fellow. (Suggested length: one to two pages.)
  Youth participants in the CONNCAT SUMMER ARTS program have learned about the
Motown Era of the 60’s; specifically highlighting the artists, and the impact, while creating
art that both pays homage to the period while expressing their own collective identity
through Theater, Art, Music and Dance. Past trips to Harlem, New York provided direct
exposure to the landmarks they researched as well as an experience of the festivals of jazz
and dance offered at Harlem Week events, Apollo Theater, and the Cotton Club. The
summer of 2019 boasted a trip to Washington D.C. and the Smithsonian Museum of African
American History. The culminating event of each summer is the student showcase, which
has been attended by more than 1,500 community members, family, and friends,
including the daughter of Cab Calloway, Cecilia Calloway through the years.

  The summer program promises a never-a-dull moment for the Yale Fellow. With hands-
on experience, the Fellow will work in a fast-paced program consisting of
  • co-creating a summer schedule
  • Strong written and oral communication
  • monitoring daily attendance
  • working with over 30 youth, youth workers, volunteers, and instructors in different
capacities
  • assist the Program Director with day-to day duties
  • attend meetings pertaining to the summer program and
  • familiarity and ability to address low-level behavioral issues
  • Summarize the success and challenges of the summer program.

• List specific skills/experience required for the project:
  The Fellow should exemplify:
  • robust organizational, interpersonal, and managerial skills.
  • Familiarity/ability to address low-level behavioral issues
  • Proficient computer skills e.g., Microsoft Excel & data entry
  • Ability to multi-task and work with different personalities and cultures

• Additional requirements (e.g. a car or weekend working hours). If a car is required, include
information regarding parking arrangements and mileage reimbursement):
  Applicant may be invited to chaperone trips which may extend beyond regular
work hours; however, transportation is not a requirement for this role.
• Briefly describe the work that Yale PPSF Fellows have done with your organization in the past and present. If you have not worked with Yale Fellows, describe any work that Yale students have done with your organization.

**Past Fellows have**

- Assist in the summer registration process
- Worked with administrative staff to improve processes of collecting and recording attendance of youth participants in our summer program.
- Helped to develop and administer a pre- and post-survey for youth participants.
- Assist in programmatic needs
- Attended trips
- Participated in Showcase Finale
- Created programmatic promotional materials for youth programs offered by ConnCAT and
- Help develop/organize class schedule