

## Yale University President's Public Service Fellowship Summer 2021

### Proposal for Fellow working remotely for organization

- Organization:  
*Livable City Initiative (LCI) – Office of Neighborhood Development*
  
  - Full street address of organization:  
*City Hall  
165 Church Street 3<sup>rd</sup> Floor  
New Haven, CT 06510*
  
  - Website:  
*www.newhavenct.gov/lci*
  
  - Name and title of person who will be the Fellow's direct supervisor (*the supervisor must be available for Fellow to contact throughout the week*):  
*Arlevia T. Samuel, M.S. CPM®  
Acting Executive Director*
  
  - Phone number and e-mail address of proposed direct supervisor:  
*203-946-8436  
asamuel@newhavenct.gov*
  
  - Placement dates (*8-11 weeks between Tuesday, June 1 and Friday, August 13, 2021*):  
*June 1, 2021 – August 13, 2021*
  - Are placement dates flexible? Are you able to accommodate a Fellow working in a different time zone? *Yes.*
  
  - Proposed 37.5 hour per week work schedule: *Monday-Friday 9:00 AM– 5:00 PM may require some evening meetings. Hours are flexible and remote work is available.*
  
  - Organization description (*mission statement, population served. 150 words or less.*):  
*The Livable City Initiative (LCI) is a neighborhood focused agency whose primary mission is to enhance the experience of all individuals who live and work in the City of New Haven. The agency seeks to accomplish this mission through:*
    - *Enforcement of the city's housing code and public space requirements.*
    - *Design and implementation of housing programs to support high quality, affordable, and energy efficient housing opportunities.*
    - *Educating and increasing awareness on solutions for neighborhood concerns.*
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- *Design and implementation of public improvements and programs to facilitate safer, healthier, and more attractive communities.*
- *Community development projects to decrease and eliminate blight within city owned properties.*

**Write a 1-2 sentence summary of the work that the Fellow would be conducting (50 words or less. This will be used as your organization's project description summary on the PPSF website, so be succinct):**

*Working alongside LCI staff, neighborhood residents, property and business owners, community organizations and businesses, volunteers and the general public. The Fellow will assist in analyzing, synthesizing and developing revitalization strategies and recommendations in consultation with the appropriate official and advisory bodies and coordinating their implementation to achieve program goals.*

- Write a more complete description of the specific project you propose and list the duties/outcomes expected of the Fellow. (Suggested length: one to two pages.)

*LCI has developed and continues to implement strategies for Neighborhood Revitalization to provide planning, participation and resources throughout neighborhoods to encourage economic growth and stability.*

*The New Haven Neighborhood Revitalization Program (NHNRP) utilizes the Main Streets Four Points® approach to Neighborhood Revitalization and is tasked with addressing the restoration of neighborhoods using values such as: Organization, Promotion, Design, and Economic Restructuring.*

- ***Organization:*** *Restoring civic value by building consensus and cooperation among the community and all neighborhood stakeholders.*
- ***Promotion:*** *Restoring the social value of each neighborhood, through branding (creating a positive image of downtown), retail promotions, and special events.*
- ***Design:*** *Restoring the social value of the neighborhood through both new and rehabilitation construction and through the design of public spaces that will attract more individuals walk and gather on a regular basis. Create a sense of urban design place-making.*
- ***Economic Restructuring:*** *Restoring the economic value of each neighborhood by diversifying it with and appropriate mix of current and new business suitable for the given marketplace.*

*NHNRP will have a uniform approach to six (6) New Haven Neighborhoods surrounding main commercial corridors when it comes to implementing and establishing sustainability and growth initiatives within each surrounding neighborhood. The commercial corridors that will be included in the NHNRP pilot include: Kimberly Avenue, Dixwell Avenue, Whalley Avenue, Grand Avenue, and Congress Avenue.*

- Additional requirements:  
*Must have ability to work a flexible schedule (outside of standard 9:00 am – 5:00 pm business hours).*
  - List specific skills/experience required for this work:
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- *Knowledge of challenges for economic growth in urban districts.*
- *Knowledge in operating a standard office equipment including computer proficiency (Microsoft Office Suite).*
- *Knowledge in establishing and maintaining effective filing systems, performing research and compiling information from a variety of sources.*
- *Experience in working with diverse populations.*
- *Ability to assist in developing coordinated activities and projects to support residents, businesses, local stakeholders and neighborhoods.*
- *Ability to represent and present the vision and goals for the program and LCI.*
- *Ability to meet deadlines, set priorities, define tasks, schedule and coordinate activities and functions and develop procedures.*
- *Ability to maintain confidentiality of privileged and sensitive information*
- *Ability to express ideas clearly and effectively, orally and in writing.*  
*Ability to establish and maintain effective working relationships with project/program teams and the public.*
- Equipment/resources you will provide to help Fellow conduct work (must include access to a business e-mail and phone number):
  - *Office space (if not remote), computer, email address, and telephone number.*
- Briefly describe the work that Yale PPSF Fellows have done with your organization in the past and present. If you have not worked with Yale Fellows, describe any work that Yale students have done with your organization.

The Yale PPSF Fellows have not worked with LCI in the past years, however, they have worked with other departments within the City of New Haven such as Economic Development and City Plan and have done an amazing job!

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