

Yale University President's Public Service Fellowship
Summer 2021

Proposal for Fellow working remotely for organization

- **Organization:** International Festival of Arts & Ideas
- **Full street address of organization:** 195 Church Street, 12th Fl, New Haven CT 06510
- **Website:** www.artidea.org
- **Name and title of person who will be the Fellow's direct supervisor:**

Aleta Staton, Community Engagement Manager

- **Phone number and e-mail address of proposed direct supervisor:**

astaton@artidea.org, 203-498-1212

- **Placement dates (8-11 weeks between Tuesday, June 1 and Friday, August 13, 2021):**

June 1 – August 13, 2021

- **Are placement dates flexible? Are you able to accommodate a Fellow working in a different time zone?**

Because of our schedule of programming, it is most advantageous for both the organization and the Fellow to work throughout the month of June as her/his/their schedule permits. The Festival can provide flexibility for the end date of the Fellow's work, based on her/his/their needs.

We require the Fellow to have some availability during standard 9am-5pm EST hours in order to meet regularly with their supervisor and gain experience working with the team. That said, because this work is remote and because much of the Festival's work during the month of June occurs in the evening and on weekends we will happily accommodate a Fellow working in a different time zone.

- **Proposed 37.5 hour per week work schedule:**

The supervisor will work with the Fellow to determine a regular schedule that best suits the Fellow's needs within the needs of the Festival. During the month of June, evening (EST) and weekend hours will be necessary in order to fulfill this role and the Fellow's hours elsewhere will be adjusted.

- **Organization description:**

The International Festival of Arts & Ideas inspires and delights audiences with a world-class festival presented live from the heart of New Haven. Our mission is to engage a broad and diverse

audience, embracing these values throughout our planning and curation process and aided by our practice of offering 80-90% of programming free of cost. As a catalyst and connector, we also partner with the community and nurture the next generation of arts professionals through initiatives including the Neighborhood Festivals and Arts & Ideas High School Fellowship Program. This year we will present hundreds of events in May and June, including music, dance, theater, circus, and talks led by national thought leaders. The Festival will also present a rich series of tours and food events that highlight local treasures and allow people to explore the rich history of our beloved city.

- **Write a 1-2 sentence summary of the work that the Fellow would be conducting:**

The Fellow will support the 2021 cohort of Arts & Ideas High School Fellowship students in creating meaningful artistic capstone projects. She/he/they will also work closely with the Fellowship Program teachers to assess the program and build recruitment strategies for 2022 cohort.

- **Write a more complete description of the specific project you propose and list the duties/outcomes expected of the Fellow.**

The PPSF will work closely with Fellowship Program teachers to support the 2021 cohort of 12-15 high school students participating in the Arts & Ideas High School Fellowship Program as they complete their program through immersion in the 2021 Festival and presentation of final artistic project(s). This will include regular (virtual) attendance at both Fellows classes and at events during the Festival, helping the students with logistics and in understanding the events in context of their other work and discussions. We encourage candidates to visit www.artidea.org/fellows for more information about the program and students and to view some of the work of the 2020 cohort of Fellows at www.artidea.org/2020fellows.

Upon the conclusion of the Fellowship Program at the end of June, the PPSF will assist teachers in conducting exit interviews and gathering information about the program's successes, challenges, and opportunities in the future. She/he/will be asked to use this information and other research to help develop a plan for 2021-2022 recruitment efforts and to suggest opportunities for the Festival to continue to add value to program alumni and build out our network of individuals who participated in the program in previous years.

Additional background: The Arts & Ideas High School Fellowship Program offers Greater New Haven public school sophomores and juniors a unique, fully funded opportunity to learn about the arts. Presented in partnership with Gateway Community College, this semester-long college-level course is designed to develop students' skills in communication and critical thinking by immersing them in all aspects of the Festival, including performances, lectures, community engagement, production, and management. Through weekly seminars, a broad range of arts-related activities, and the attendance of diverse arts events, we equip Fellows with marketable experience, skills, and connections that will prove useful for future internships and employment opportunities.

- **List specific skills/experience required for this work:**

The International Festival of Arts & Ideas welcomes people with different backgrounds and abilities and understands that this will be an opportunity for the right person to learn new skills and develop

her/his/their work style. That said, we have identified the following skills as important in order for the Fellow to be most successful in this role:

- Strong written and verbal communication; ability and excitement about working with people from diverse backgrounds
 - Collaborative project management and ability to stay organized
 - Experience or interest in working with High School aged-individuals
 - Knowledge of event production (virtual or in-person) a plus, although not required
- **Equipment/resources you will provide to help Fellow conduct work:**

Fellow will receive equipment and resources necessary to perform his/her/their work, equivalent to any other member of our seasonal staff. This will include: use of an Arts & Ideas email address, access to our server(s), and basic supplies as requested (e.g. pens, paper, folders, etc, shipped to their home in the United States). We expect a Fellow working remotely will have access to the internet and a computer, and we do not have a current policy of reimbursing staff or other members of the team for these expenses. Candidates should contact us proactively if this will be a barrier to working with us and we will make efforts to ensure that she/he/they have access.

- **Briefly describe the work that Yale PPSF Fellows have done with your organization in the past and present. If you have not worked with Yale Fellows, describe any work that Yale students have done with your organization.**

The International Festival of Arts & Ideas has been honored to host multiple Yale President's Public Services Fellows over the years. Fellows have strengthened our Economic Impact Survey process and have supported our community engagement work with youth. This program is an important component of our close relationship with Yale, and we are happy to be able to play a part in connecting the university community to the broader New Haven community through this work.

Yale University students, faculty, and alumni play a significant role at our organization with a strong presence on our Board of Directors, senior staff, and seasonal staff.
