

Yale University President's Public Service Fellowship

Summer 2021

Proposal for Fellow working remotely for organization

- Organization: **Horizons at Foote School**
- Full street address of organization: 50 Loomis Place, New Haven CT 06516
- Website: www.horizonsatfoote.org
- Name and title of person who will be the Fellow's direct supervisor: Kelonda Maull, Executive Director
- Phone number and e-mail address of proposed direct supervisor:

203-777-3464 ext. 213, kmaull@footeschool.org
- Placement dates:

June 14- Approximately August 13th
- Are placement dates flexible? Are you able to accommodate a Fellow working in a different time zone? No
- Proposed 37.5 hour per week work schedule:
Monday 7:45am-3:45pm
Tuesday 8am-3:30pm
Wednesday, 8am-3:00pm
Thursday 8am-3:00pm
Friday 7:45am-3:30pm
- Organization description:

Horizons at Foote is an academic and enrichment program dedicated to creating opportunities for New Haven Public School students from low-income families by providing a joyful, safe, inspiring learning environment, and empowering students to thrive in school and engage in an ever-changing world.

We began in the summer of 2015 with grades K-1-2 and have added a grade each summer. We offer a free, high-quality, six-week, full-day (8:00 am – 3:30 pm) summer program. Each classroom of 16 students has an experienced and trained headteacher and associate teacher and two interns, allowing a 4:1 student to teacher ratio, opportunities for small group and individual work, and continuous language development through reading, games, and activities. We make a 9-year commitment; students attend each summer after K – Grade 8, building continuity of experience, expectations, relationships, and skill development. Students attend enrichment activities daily.

- **Write a 1-2 sentence summary of the work that the Fellow would be conducting:** Work with a Horizons at Foote teacher in a classroom (or virtually due to COVID-19) of approximately 16 students during a six-week summer academic and enrichment program to help and lead small group activities, and work with students on skill development and additional classroom needs. As Needed: Rotate/Float in classrooms, and support administrative tasks of the Executive Director.
- Write a more complete description of the specific project you propose and list the duties/outcomes expected of the Fellow.

See Attached.

- List specific skills/experience required for this work:
 - Some experience working with elementary/middle school children
 - A passion for learning and working with children
 - Strong interpersonal skills
 - Experience with online platforms as needed e.g., Google Suite, Zoom, etc.
 - Able to accept accountability and give critical feedback, and is inclusive to the school community
 - Shows humility and positivity
- Equipment/resources you will provide to help Fellow conduct work (must include access to a business e-mail and phone number): Business email, Google phone number (if needed) and Laptop (as needed and if in person).
- Briefly describe the work that Yale PPSF Fellows have done with your organization in the past and present. If you have not worked with Yale Fellows, describe any work that Yale students have done with your organization.

Since our first Yale Presidential Public Service Fellow in 1996, Fellows have worked intensively with a Head Teacher in a child-centered, activity-based classroom that engages students: planning lessons, developing curriculum according to interests, supervising small reading groups, working with individual students as needed. Before the training week for Horizons at Foote, the Fellow will have an opportunity to assist with pre-summer testing for the Horizons students and assist the Executive Director with planning for the start of program. This role will be in-person using CDC guidelines and social distancing or remote if COVID-19 restricts the program from being in-person.

This past summer, responding to the pandemic, Horizons at Foote opened its doors virtually to over 100 students, preserving much of our usual programming from the Foote School campus, as well as innovating new ways to connect with our students. The Yale fellow focused on supporting the ED in capturing the virtual program with weekly newsletter blasts, social media posts, tech support for families and teachers, and participation in the virtual classrooms.

Our work focused on:

- Creating a safe and joyful virtual learning experience, building connections with our students, families, and schools
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- Providing hands-on learning through project kit deliveries and synchronous + asynchronous instruction
- Preventing summer learning loss, known as "summer slide" (and "COVID slide") through fun, experimental, and challenging academic enrichment

Our Virtual Academic & Enrichment Program

- Met daily online, students learning from 9 am-12 pm Monday-Friday in joyful virtual classrooms
- Delivered materials to our students at home — along with healthy snacks and books for each student's personal library
- Focused on project-based learning in literacy, math, and STEM
- Developed individualized programs led by highly qualified, experienced, dedicated teachers
- Incorporated social-emotional learning for every student
- Planned online educational field trips each week
- Shared Fun Fridays including galaxy slime, coding, music, Spanish 101, simple machine building, treasure hunts, and more
- Provided new Chromebooks for students who needed them

Horizons at Foote Intern - June 14 - August 13, 2021

Position Summary: *Horizons at Foote* is looking for a dedicated, flexible, and enthusiastic Intern who loves working with children, works well in collaboration with others and takes initiative. A strong commitment to the *Horizons at Foote* mission and an interest in being involved in our community during the six-week summer enrichment program is key as well as an interest in social justice. Horizons at Foote is planning for in-person programming using CDC guidelines, screening and social distancing per Foote School support and current implementation guidelines (In-Person Programming is contingent on COVID-19). Horizons will continue virtual learning if not held in-person.

General Description:

- Work with head teacher in a classroom of approximately 16 students during a six-week summer enrichment program
- Develop and lead small group activities
- Help plan and present class lessons if applicable
- Work with individual students to support identified skill development
- Help prepare and gather materials for lessons and projects
- Assist monitoring students at recess and specials
- Attend field trips (if applicable due to COVID-19), participate daily in meals with students, swim with students (if applicable due to COVID-19), attend Family Night, faculty meetings and other duties as assigned
- Attend one week of orientation and set up prior to the start of the program

Dates of Program:

- Monday, June 14 – Friday, June 22 – Planning, Student Testing & Executive Director Support
 - Monday, June 21 – Friday, June 25 – Horizons Orientation, Professional Development and classroom set-up
 - Monday, June 28 – Friday, August 6 – Six-week program
 - Monday, August 9 – Friday, August 13 – Classroom clean-up, Executive Director Support
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Requirements:

- Some experience working with elementary/middle school children
 - A passion for learning and working with children
 - Strong interpersonal skills
 - Swimming skills a plus (if applicable due to COVID-19)
 - Able to accept accountability and give critical feedback, and is inclusive to the school community
 - Shows humility and positivity
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