Yale University President’s Public Service Fellowship

Proposal for Fellowship Placement • Summer 2020
Fellows will work remotely

- Organization: Community Soup Kitchen

- Full street address of organization: 84 Broadway New Haven CT 06511

- Website: csknewhaven.org

- Name and title of person who will be the Fellow’s direct supervisor: Karen Comstock

- Phone number and e-mail address of proposed direct supervisor:
  
  development@csknewhaven.org 203-889-6679 (cell)

- Placement dates:
  
  Flexible

- Are placement dates flexible? If so, please describe: YES

- Proposed work schedule:
  
  Weekdays at any time between 7-5. We are very flexible and will adjust for time zone or scheduling issues.

Placement Description

- Organization description:

  The Community Soup Kitchen was founded in 1977 to provide free, nutritious meals on a regular basis in the downtown New Haven community for the benefit of the poor and underprivileged and to enhance the dignity and sense of worth to all who come to the kitchen. CSK is open for lunch Monday, Tuesday, Thursday and Friday and breakfast on Saturday. CSK provides supplies and services to four satellite programs and on Wednesdays brings sandwiches to the New Haven Green to cover the closure of the Wednesday lunch program at St. Thomas More. CSK also provides
a location for outsider support services such as blood pressure screenings, medical screenings, housing services, homeless services, and veteran services. In 2019 we served 76337 meals, in the fall out of COVID19 we are serving 28% more meals out of takeout containers through the back door making an additional fundraising paramount.

- Describe the work that the PPSF Fellow would be conducting remotely:

  Remotely search for and apply for funding for grants and organize direct appeals and virtual fundraisers. Development folders on google drive will be available as well as the direct assistance from Karen Comstock. The fellow will start by taking some webinars on fundraising arranged by Ms. Comstock. The fellow will be expected to continue the online fundraising event “Squashing Hunger” created by Nellie Conover-Crockett our Yale University President’s Public Service Fellow in 2020.

- List specific skills/experience required for this work:

  Self-motivated, honest, willing to accept and give constructive criticism and creatively curious. Solid writing skills are a plus.

- Equipment/resources you will provide to help Fellow conduct work:

  Webinars, access to the development google drive, access and interaction (virtual) with our board of directors, and unlimited phone calls/texts for help and guidance. If the Fellow desires it we will provide them with a google number for their phone.

*We look forward to having a Yale Fellow next summer but acknowledge that Ms. Conover –Crockett left some huge shoes to fill.*