# Yale University

# President’s Public Service Fellowship



# *Undergraduate*

# Information & Application

# Summer 2023

# Information for Undergraduate Applicants

# Yale President's Public Service Fellowship 2023

**Deadline**

* **Applications are due via e-mail by 5:00 p.m., Friday, January 20, 2023. Do not include first three instruction pages of this application packet. Your application (including unofficial academic record) must be combined into one PDF file.**
* **No extensions.**

**Qualifications**

Applicants must be Yale students not in their final year of study and must be in good academic standing. Prior PPSF Fellows may not apply.

**Application Procedures and Instructions**

* Select up to five top placement opportunities with New Haven nonprofit and public sector organizations from the list on the [PPSF Fellowship website](https://onha.yale.edu/initiatives/community-partnerships/presidents-public-service-fellowship), (click on [2023 Placement Sites](https://onha.yale.edu/initiatives/community-partnerships/presidents-public-service-fellowship/fellowship-placement-sites)). Below each agency’s name is a brief description and a link to the agency’s full placement proposal. Read placement proposals thoroughly. You are encouraged to contact any supervisor listed on agency applications to discuss their placement proposals in greater detail.
* Follow all application instructions, and e-mail completed application to PPSF@yale.edu on or before the deadline. The e-mailed application materials must be combined into one PDF file and need not be signed.
* Some applicants will be contacted for an interview, which will take place in February and March 2023.
* Notification to interviewed students regarding the status of their application will conclude by March 8, 2023.
* If offered a fellowship, applicants will be given **48 hours** to accept or decline the fellowship.

##### Requirements of the Fellowship

* The Fellowship is full-time and must be the primary work of Fellows during the summer. Fellows should plan accordingly. **NOTE:** Other summertime work for Yale University is not encouraged and Fellows must discuss any other proposed part-time work in advance of the summer with the PPSF Director.
* A mandatory orientation session will be held on March 30, 2023 at 6pm.
* All Fellows are required to be available May 23-26, 2023 from 8:30-5 for PPSF orientation.
* Fellowship placements will be for eight to eleven consecutive weeks between May 30 and August 11, 2023. The Fellowship Director will facilitate a meeting between Fellow and agency supervisor to determine the exact length of each individual Fellowship.
* All Fellows will be expected to participate in weekly meetings during the course of their Fellowships.
* All Fellows will be expected to submit weekly reports during the time of the program, and to complete a final report by the end of the program.

**Compensation**

* The taxable pay for undergraduates for a 40-hour work week will be $750 per week.

Comments from recent Fellows

“I thoroughly enjoyed the work I was doing, and I found it truly rewarding giving back to the New Haven Community.”

“The Fellowship provided me an avenue to learn more about the diverse communities in New Haven.”

“Rather than talk about what is wrong with New Haven, I had the opportunity to see exactly what is right with it and to engage with people who are working to fix challenges facing the city.”

“From PPSF’s weekly dinner meetings, the work of my colleagues, and presentations by leaders in New Haven, I gained an appreciation for the variety of nonprofits in New Haven and the interconnectedness of their work. I am grateful for the experiences I had this summer that will hopefully pave the road to more involvement here in New Haven.”

“Each week I would see New Haven and community involvement through new eyes. The diversity in background and interest complemented the energy and passion possessed by most of the fellows. It was wonderful to be part of a group who possessed qualities of passion, hope, integrity, and honesty.”

“In addition to technical skills, this internship has exposed me to community organizing and some very impressive local community leaders who are on the front lines, fighting to preserve the integrity of their neighborhoods.”

“I now have concrete knowledge of the ways in which community leaders are dedicated to ensuring the present and future prosperity of the city; I have now seen, multiple times, the ways in which various nonprofits and Yale come together to make progress and support each other.”

“One of its great values has been to give me the practical skills that I’d never gotten in my courses.”

“Being a PPSF Fellow was an invaluable opportunity. Not only was I able to learn about the robust city that New Haven is, but I was also able to gain a better understanding of how to develop my educational leadership skills.”

“I recognize the need for further engagement, but acknowledge how much Yale and the community work together to better provide for the people who live in New Haven. I can’t wait to continue my work within New Haven and I have PPSF to thank for my eagerness.”

“My Fellowship experience taught me to appreciate the change that small, local municipalities may undergo and to take the opportunities they offer to enact substantial change. I am glad that I was able to make a difference this summer for the city that I learn and live in.” **Yale University**

#### President’s Public Service Fellowship

## Undergraduate Application • Summer 2023

### **Open to Yale University students not in their final year of study. Please type or print in non-cursive writing.**

**Use this page as the cover sheet for your application.**

**Delete preceding three pages of this application packet.**

First Name: Last Name: Phone:

Mailing Address

Residential College and Year Email:

Major and Expected Date of Graduation

Yale undergraduates may apply for placements proposed by New Haven public sector and nonprofit agencies. The list of placements for 2023 is on the [PPSF Fellowship website](https://onha.yale.edu/initiatives/community-partnerships/presidents-public-service-fellowship) (click on [2023 Placement Sites](https://onha.yale.edu/initiatives/community-partnerships/presidents-public-service-fellowship/fellowship-placement-sites)).

Which project(s)/placement(s) are you applying for? List up to five choices in order from first choice to last.

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4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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Are there any placements you would not consider? Why?

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Provide one letter of recommendation from a business/academic reference and indicate that person’s relationship to you below. (Must not be a student or family member.) Your reference should e-mail their letter directly to ppsf@yale.edu by the application deadline (applicant’s name should be referenced in the subject line).

Name of recommender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Your completed application must include:**

* Application cover page (do not include the first three instruction pages of this application packet)
* A copy of your resume.
* A copy of your unofficial academic record (web-level is permitted).
* One letter of recommendation from a business/academic reference and indicate that person’s relationship to you below. (Must not be a student or family member.) Your reference should e-mail their letter directly to ppsf@yale.edu by the application deadline (applicant’s name should be referenced in the subject line).

* Respond to the following questions in the order below, using no more than three pages. *Include the numbered prompts before your answers.*
1. Have you participated in community service activities (volunteer or paid), in New Haven or elsewhere? Please describe why you chose those activities, what perspective you gained, and lessons you learned.
2. Prior to submitting your application, we recommend that you call or e-mail the supervisors associated with the sites you’ve listed on your cover page to briefly discuss their proposals or ask any questions. If you have done this, please complete the following:

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| --- | --- | --- | --- |
| Date of contact | Placement Site | Placement Site contact | Notes |
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1. Describe any experience, education and/or training that may be relevant to each of the placement choices you’ve listed.
2. Other than English, list languages spoken and level of proficiency.

1. How did you hear about the Yale President’s Public Service Fellowship?
2. Why are you interested in the Yale President’s Public Service Fellowship and what are your expectations for this Fellowship?
3. What do you think the biggest opportunities are for New Haven? The biggest challenges? Why?

**E-mail one PDF file of your application (including unofficial transcript) to** **ppsf@yale.edu** **by the Friday, January 20, 2023 at 5:00 p.m. deadline.**