

Yale University

President's Public Service Fellowship

Proposal for Fellowship Placement Summer 2025

Organization information

<i>Name of organization</i>	Leadership, Education, and Athletics in Partnership
<i>Provide the primary physical address where the Fellow will be working during their placement</i>	31 Jefferson Street, New Haven, CT 06511
<i>Organization's mailing address (if different)</i>	31 Jefferson Street, New Haven, CT 06511
<i>Website or link to social media page</i>	www.leapforkids.org

PPSF Fellow's Direct Supervisor

<i>Name</i>	Summer Choate
<i>Title</i>	Director of Curriculum and Training
<i>Cell phone number</i>	603-921-0041
<i>E-mail address</i>	schoate@leapforkids.org

What is the best way for prospective student applicants to contact you with questions about your proposal?

- Send an e-mail to set up a 15-minute phone call to discuss

Placement dates (8-11 weeks between Tuesday, May 27, 2025 through Friday, August 8, 2025)

Tuesday, May 27, 2025 through Friday, August 8, 2025

Are placement dates flexible? Are there any dates on which your Fellow must work?

Yes, they are flexible.

Proposed work schedule (*work week should equal (and not exceed) 37.5 hours per week*)

9:30 - 5:30 daily with a shorter day on Fridays (another day is possible).

If a hybrid schedule is offered at your site, please describe:

A hybrid schedule may be possible but details would need to be worked out.

Organization description (*mission statement, population served. 1,000 characters or less*)

LEAP works deeply in six high-poverty neighborhoods, managing two large historic community centers and seven school-based sites. Since 1992, LEAP has created profound learning experiences outside of school for over 30,000 children and transformative employment opportunities for over 5,000 youth counselors, including many who now form the city's fabric and run LEAP.

LEAP believes in the power of young people to serve as leaders and change-makers. With an annual budget of \$7.3 million, LEAP is New Haven's largest youth employer. LEAP provides local high school and college students with training to build leadership skills and serve as caring mentors for children from their community. As counselors, these young people lead small groups of children (ages 7-12) through a culturally-affirming literacy curriculum and world-expanding enrichment activities including swim lessons, camping, African drumming, and more.

Write a 1-2 sentence summary of the work that the Fellow would be conducting (500 characters or less).

Assist with training and supporting over 200 high school- and college-aged counselors and full-time staff to ensure that LEAP's programs are high quality and effectively implemented.

Write a more complete description of the specific project you propose and list the duties/outcomes expected of the Fellow.

Important and Essential Duties:

- Work as a part of the Curriculum and Training Team to develop youth-centric criteria and goals for training Junior Counselors (high school students), Senior Counselors (college students), and full-time staff.
- Assist in putting together materials for lessons, creating inventories and helping to keep

supplies organized

- Support the curriculum and training team to learn and help execute curriculum training

for our counselor staff in order to be helpful in the classroom.

- Assist with late training as needed

- Lead and facilitate various Phonics groups on site by providing guidance, tracking

attendance and learning how test students decoding abilities

- When available, attending department meetings

- Participate in any training and professional development as required by LEAP.

List any specific skills/experience required for the project

Proven team-player and leader with excellent time management, communication, and interpersonal skills.

- Knowledge of common needs for first-generation, low-income students, students of color and students from immigrant families.

Additional requirements (e.g. a car, weekend working hours, a background check). If a car is required, include information regarding parking arrangements and mileage reimbursement. If a background check is required, share how far in advance this must start before arriving to work at your site. Please note that your organization is responsible for any costs associated with the background check process.

Background check - the week before.

Briefly describe any work that Yale PPSF Fellows and/or Yale students have done with your organization.

LEAP has had multiple PPSF Fellows and other Yale students have held multiple roles over many years at LEAP including internships in grants, communications, curriculum and training, and finance as well as working as counselors during the summer and during the school year, volunteering to teach a class to children, and other short-term volunteer experiences.