

Yale University

President's Public Service Fellowship

Proposal for Fellowship Placement Summer 2024

Organization information

<i>Name of organization</i>	Phenomenal I Am, Inc.
<i>Full street address</i>	230 Ashmun Street New Haven CT, 06511
<i>Website or link to social media page</i>	www.phenomenaliam.org

PPSF Fellow's direct supervisor <i>Name</i>	Brittany Baines
<i>Title</i>	Executive Director
<i>Cell phone number</i>	203-693-1213
<i>E-mail address</i>	bbaines@phenomenaliam.org

What is the best way for prospective student applicants to contact you with questions about your proposal?

- Send an e-mail to set up a 15-meeting phone call to discuss

Placement dates (8-11 weeks between Tuesday, May 28, 2024 through Friday, August 9, 2024)

Tuesday, May 28, 2024 through Friday, August 9, 2024

Are placement dates flexible? Are there any dates on which your Fellow must work?

Placement dates are flexible between May 28th through June 21st. The Fellow must work June 24th-August 9th.

Proposed work schedule (*work week should equal (and not exceed) 37.5 hours per week*)

8:00-3:00p Monday through Friday

If a hybrid schedule is offered at your site, please describe:

A hybrid schedule is an option during May 28-June 21st.

Organization description

Phenomenal I Am, Inc. aims to address the emotional, social and overall student engagement needs of underserved girls between the ages of 9-18 through mentoring and empowerment enrichment workshops.

Target population includes:

- BIPOC youth
- students or residents of Greater of New Haven
- Girls
- Youth ages 9-18 years old

Write a 1-2 sentence summary of the work that the Fellow would be conducting.

The Fellow will assist in coordinating and preparing for our Still I Rise Summer program as well as oversee day-to-day responsibilities of the program.

Responsibilities include: coordination, operation and support of program, ensuring its effective and cohesive operation as well as the training, support and supervision of all staff/youth.

Write a more complete description of the specific project you propose and list the duties/outcomes expected of the Fellow.

Still I Rise, is a 5-week full day summer program operating a group mentoring model to support youth development. The Fellow will assist with preparation and implementation of the program.

1. Facilitates with pre-planning and prep work regarding program including but not limited to: structure of day, recruitment/enrollment of students, applications, planning excursions etc.
2. Supervise Lead Mentors and Peer Mentors
3. Participate in Summer Program Debriefing sessions
4. Gather accurate student growth data for end of Program reports
5. Participate in pre-program required process design sessions
6. Oversee and submit mentors' timesheets

7. Assure all paperwork is kept accurate including but not limited to: attendance, meal documentation, group rosters, contact list for all staff/parents/guardians etc.
8. Contact parents if student is not showing up for the program for check in
10. Liaise with Executive Director as needed
11. Other duties as assigned

List any specific skills/experience required for the project

- Ability to work with diverse populations
- Experience working with youth and school communities
- Ability to organize time, space, materials, and groups
- Possess excellent communication and interpersonal skills
- Function as a team member
- Ability to implement quality programming.
- Ability to recognize staff and student's developmental needs and intervene as necessary.
- Understanding of the psychology of youth and adolescent development
- Ability to collaborate with community partners
- Understanding of the development of parental involvement and programming

Additional requirements

A comprehensive background, interview and application is required prior to starting the position. The screening process can take 7 days. Mileage reimbursement is offered.

Briefly describe any work that Yale PPSF Fellows and/or Yale students have done with your organization.

Phenomenal I Am, Inc. has not worked with a Yale PPSF Fellow.