

Yale University

President's Public Service Fellowship

Proposal for Fellowship Placement Summer 2024

Organization information

<i>Name of organization</i>	Lost in New Haven
<i>Full street address</i>	80 Hamilton Street New Haven, CT 06511
<i>Website or link to social media page</i>	www.lostinnewhaven.com

PPSF Fellow's direct supervisor

<i>Name</i>	Robert Greenberg
<i>Title</i>	Executive Director
<i>Cell phone number</i>	917-868-8180
<i>E-mail address</i>	lostinnewhaven@gmail.com

What is the best way for prospective student applicants to contact you with questions about your proposal?

- Send an e-mail to set up a 15-minute phone call to discuss

Placement dates (8-11 weeks between Tuesday, May 28, 2024 through Friday, August 9, 2024)

We would like maximum possible weeks during that period.

Are placement dates flexible? Are there any dates on which your Fellow must work?

We are flexible, no dates on which Fellow must absolutely work.

Proposed work schedule (*work week should equal (and not exceed) 37.5 hours per week*)

Work generally Monday - Friday, on site with daily start and ending times negotiable.

However the Museum may host occasional weeknight or weekend events which the Fellow would be expected to participate and support.

If a hybrid schedule is offered at your site, please describe:

Most of the work needs to occur on site, but some remote work for very limited times negotiable.

Organization description

The mission of LINH is to educate, inspire, and enrich our understanding of history through an immersive presentation of over 10,000 extraordinary artifacts. The collection presents the creativity and ingenuity of New Haveners over the past 400 years with exhibitions that celebrate history and culture through the materials of manufacturing, commerce, arts and everyday existence.

Deeply committed to an inclusive approach, LINH will foster community learning and collaboration through tours, educational and art-based programming, and oral histories, that invite diverse groups and individuals to share their connection to New History and each other. Through interactive exhibitions and storytelling, LINH will foster exploration, discovery and conversation that will deepen visitor understanding of the important role New Haven's communities and individuals played in building not only the City, but America itself.

Write a 1-2 sentence summary of the work that the Fellow would be conducting.

The museum is planning a phased opening in 2024. This timing provides an extraordinary opportunity to help launch a new museum while working directly with our executive director to digitize the museum's collection and help establish a permanent inventory information and collection management system. This will entail photographing, researching, and describing the artwork, artifacts and exhibit installations for archival and PR purposes. Basic training in artifact photography will be provided.

Write a more complete description of the specific project you propose and list the duties/outcomes expected of the Fellow.

Our PPSF Fellow will play a key role in organizing, prioritizing, and photographing our collection materials, and help establish a cataloging format for the photographed items. As part of that effort, they will research and develop descriptive and interpretive materials to engage diverse audiences in the museum's collections, and assist in the development of narratives and wall text that will contextualize the materials they have photographed. Duties will also include entering data in an inventory information and management system to ensure that the materials are appropriately catalogued, preserved and stored.

Finally, because we believe that museums should be places of learning, creativity and fun, our PPSF Fellow will periodically be invited to participate in exhibit design and development meetings, planning sessions to develop visitor engagement strategies for youth, and special events, to enhance their Fellowship experience.

List any specific skills/experience required for the project

Strong interest in museums and immersive exhibitions. No specific technical skills necessary; but passion for research, strong organizational and writing skills, and an interest in and aptitude for photography are highly desirable.

Additional requirements

We don't require a background check however we would need 3 references from our Fellow. We don't require a car, but Fellows will be responsible for their own transportation to and from the museum.

Briefly describe any work that Yale PPSF Fellows and/or Yale students have done with your organization.

LINH has not yet worked with PPSF Fellows; however LINH has actively worked to engage and collaborate with Yale students from the School of Architecture and School of Art, and we expect to reach out to students in other programs throughout Yale as well. Several professors and their classes have participated in a number of exclusive museum tours conducted by our executive director. The culmination of the tours are brainstorming sessions with the executive director in which students are invited to provide feedback and encouraged to share their perspective and suggestions to enhance the impact and effectiveness of the exhibits. The experience has been extremely positive and rewarding for all parties and inspired the professors to include museum projects in the semester's curriculum.